**Rebecca L. Merrifield**

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# EDUCATION

## Davidson College, Davidson, NC May 2014

* Bachelor of Arts in Environmental Studies, Minor in Anthropology
* Overall GPA: 3.71
* Courses: Development & Sustainability, Water & Development, Human Ecology, Environmental Social Science, Environmental Science, Ecology, Imaging the Earth (ArcGIS), Human Geography, Urban Geography
* Honors Thesis: Conducted independent research in Washington D.C. to write about the urban political ecology of food insecurity

# SIT International Honors Program: Cities in the 21st C, India, Senegal, Argentina Spring 2013

# Researched barriers to food access through personal interviews with local people in Delhi, Dakar, and Buenos Aires

# Courses: Politics & Development, Culture & Society, Urban Planning & Sustainable Development

# WORK EXPERIENCE

**Administrative Assistant, The Rwanda School Project, Rwanda Present**

* Research and partner with higher education institutions on behalf of senior students of Rwamagana Lutheran School and assist seniors in scholarship and application process
* Photograph, film, and publicize school events and activities through social media outlets
* Research and write grants for Rwanda School Project initiatives and programs
* Assist the founder and school director with any administrative or organizational tasks

**Princeton in Africa Fellow, Rwanda July 2014-June 2015**

* Developed environmental studies curriculum for high school students at Rwamagana Lutheran School
* Supported teachers in incorporating environmental lessons and values in classes and extracurricular activities
* Networked and partnered with government agencies and local NGOs related to sustainability and environmental education
* Photographed and publicized school activities through Facebook outreach and collaboration with student sponsorship program
* Planned and organized ten day trip for American high school students to visit Rwanda and exchange with RLS students
* Researched, organized, and provided university informational materials for prospective students
* Tutored graduating seniors in preparation for standardized testing and application to university abroad
* Researched international standards of education and testing to propose higher education opportunities for Rwandan students

**Fundraising Assistant, Blair Academy Advancement Office, NJ** **Summer 2014**

* Communicated with alumni through email and phone calling strategies to raise funds before the end of the fiscal year
* Updated individuals’ files and giving history on Raiser’s Edge

**Environmental Council of the States, Washington, D.C. Summer 2013**

*Research Intern*

* Planned Natural Resources Leadership meeting and agenda for ECOS Annual Meeting by researching relevant topics and inviting over fifty directors of state environmental departments and associations
* Edited Green Reports for publication on ECOS website and for use by state and federal EPAs
* Wrote articles for weekly ECOSWIRE regarding recent legislative hearings on Capitol Hill, drafts and resolutions pertinent to environmental issues

**Friendship Gardens, Charlotte, NC Summer 2012 Summer 2012**

*Community Engagement Intern*

* Designed informational materials for Friendship Gardens volunteer outreach and marketing efforts, including the Democratic National Convention Legacy Event
* Led weekly volunteer training sessions for Friendship Gardens demo garden
* Researched policies regarding urban farms to prepare organization for establishing first urban farm project in the city of Charlotte

**Additional Experience:** Microsoft Office, WordPress, LinkedIn, Facebook, Twitter, MailChimp, Survey Monkey, Youtube, Raiser’s Edge, Adobe Photoshop, and Canva, with ability and desire to learn Salesforce, HTML, Google Analytics, and Adobe Creative Suite